

BY-LAWS OF

KINGSWAY UNITED SOCCER

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ARTICLE I -- Name

The name of the Organization shall be KINGSWAY UNITED SOCCER (heretofore abbreviated as KUS elsewhere within this document).

ARTICLE II - Purpose

The purpose of this Organization is to develop and promote a competitive youth soccer organization, primarily for the benefit of (but not limited to) persons residing in the Kingsway Regional High School (KRHS) sending districts, both boys and girls, who are of ages below and including the age of nineteen (19) years and above and including the age of ten (10) years, who are interested in pursuing advancement in their knowledge of, skills and abilities pursuant to the sport of competitive youth soccer on the amateur level, and to promote the ideals of good sportsmanship, honesty, and loyalty through competition in the game of soccer. The organization will strive to provide an environment in which KHRS area youth can pursue their desire to learn the game of soccer on an advanced or accelerated level, as well as continue personal growth and appreciation of sportsmanship in the arena of competitive soccer, within an organization comprised of similarly inclined individuals. It shall also be the purpose of this organization to field teams capable of playing in the top twenty-five percent of the competition brackets or conferences in the South Jersey Soccer League, South Jersey Girls Soccer League, or equivalent leagues in the mid-Atlantic states area. This Organization does not discriminate on the basis of race, color, religion, national origin, sex or disability. This Organization is established as a non profit, educational organization.

ARTICLE III -- AFFILIATIONS, ORGANIZATION and HEADQUARTERS

SECTION 1 (AFFILIATIONS)

SECTION 1a. This organization shall be affiliated with New Jersey Youth Soccer (abbreviated as NJYS), the United States Youth Soccer Association (abbreviated as USYS) and the United States Soccer Federation, Inc. (abbreviated as USSF)

SECTION 1b. This organization shall also apply for acceptance into the South Jersey Soccer League and the South Jersey Girls Soccer League as a member club.

SECTION 1c. Kingsway United Soccer also reserves the right to seek membership in other competitive area and regional leagues pursuant to its stated purpose above in Article 2.

SECTION 2 (ORGANIZATION)

SECTION 2a. (BOARD OF ADMINISTRATORS)

A Board of Administrators shall constitute an executive committee, and shall conduct the business of administering club activities.

SECTION 2b. (GENERAL MEMBERSHIP)

The general membership shall be made up of one representative for each team established for any given soccer year. Each team shall have the right to exercise one vote on all voting issues held at regular or special general membership meetings.

SECTION 2c. (PROCEDURE and ORDER OF BUSINESS)

The Board of Administrators shall follow Robert's Rules of Order, latest revised edition, when conducting all club meetings, both Executive Committee and General Membership. The Order of Business at all Meetings shall be as follows:

- 1) Roll Call
- 2) Minutes of Previous Meetings
- 3) Financial reports
- 4) Minutes of Executive Committee Meeting
- 5) Communications
- 6) Reports of the General Secretary
- 7) Reports of the Other Officers
- 8) Reports of Committees
- 9) Unfinished Business
- 10) New Business
- 11) Miscellaneous Items
- 12) Good and Welfare

SECTION 3 (HEADQUARTERS)

The headquarters of KUS shall be anywhere within the Kingsway Regional High School sending district, and shall be determined from time to time by such person or persons in whom such authority may be vested.

ARTICLE IV -- MEMBERSHIP

SECTION 1 (CLUB)

KUS will consist of same sex youth teams for both boys and girls, currently beginning with the U11 age level, but to be determined by the lowest age level allowed by the state association (NJYS) for eligibility for competitive play in full sided games.

SECTION 2 (TEAMS)

2a. The number of member teams shall be one each for boys and girls per age level, with each age level criteria being defined by New Jersey Youth Soccer and the United States Youth Soccer Association. The total number of teams KUS will field in any soccer year will be determined by the availability of fields suitable for game play to be used as Home fields acceptable to affiliated League membership criteria, and an acceptable number of qualified players to make up those teams. There needs to be a minimum of at least two Girls teams for Saturday SJGSL games, and two Boys teams of any age group for Sunday SJSJL games, or one U15 or older Girls team and one U11 and above Boys team for Sunday games.

2b. EXCEPTION – An exception to the one team per age bracket in both the boys and girls sections criteria established in Section 2a. will be an exception for hardship experienced by any of the local township soccer club organizations within the KRHS sending districts, who may need to combine their numbers of registrants to field viable teams, which for whatever reasons may be desired or expedited by forming those teams under the KUS banner. This exception may only be exercised if home playing fields and properly licensed coaches are available to KUS for those teams, and that those teams agree to abide by the KUS by-laws and procedures.

2c. MEMBER TEAMS -- A Member Team shall be created and accepted into this Organization upon meeting the following requirements:

- 1) That it will adhere to the By-Laws of this Organization, and its Rules and Regulations as adopted by the Board of Administrators;
- 2) That KUS have availability of and access to a field for which there will be a minimum of two teams playing on a Saturday and/or a Sunday for League game referee assignment requirement purposes;
- 3) That it has been created by authority of the KUS Board of Administrators;

- 4) That it is, at least initially, composed of a minimum of two-thirds (2/3) KRHS district residents (attrition and replacement with available qualified players, notwithstanding);
- 5) That a qualified, United States Youth Soccer Association, Inc., (USYSA) and New Jersey Youth Soccer (NJYS) licensed Coach be available to coach the team, or a licensed coach and a team paid trainer be available to coach the team;

SECTION 3 (REMOVAL OF MEMBER TEAM)

3a. A Team may be dissolved or expelled from KUS if guilty of flagrant and despicable violation of its By-Laws and/or Rules and Regulations. The Membership may expel the offending Team by a two-thirds (2/3) vote of the Membership.

3b. A Team may be dissolved by the Executive Committee for failure to comply with any of the items expressed in SECTION 2c, above, even if only for loss of field availability for which to place the team for multiple team Home game scheduling as per League requirements, due to no fault of the Team or KUS.

SECTION 4 (ASSOCIATE MEMBER TEAM)

An Associate Member Team is a single youth team, U11 through U19 inclusive, not directly affiliated with KUS, which has been granted the privilege of participating under the KUS banner, sponsored by the Executive Committee.

All responsibilities and obligations required of Member Teams shall also be required of Associate Member Teams except the following:

- (1) An Associate Member Team is required to be properly represented at only the general membership meetings during the playing season during which it participates in league play.
- (2) The qualifications for an Associate Member shall be established by the Executive Committee.

All rights granted to Member Teams shall be granted to an Associate Member Team, except as follows:

- (1) An Associate Member shall have no voting privileges at General Membership Meetings; and,
- (2) An Associate Member Team may be denied participation in League play by a majority vote of the Executive Committee.

SECTION 4 (PLAYER APPLICATIONS)

Application for membership shall be made by voluntary completion of any application forms and attendance and participation in player evaluation events (try-outs).

SECTION 5 (QUALIFICATIONS)

The officers of KUS, constituting the Executive Committee, shall have the power to determine qualifications of and acceptance or rejection of, any application for membership to KUS using as a criterion the By-Laws of this organization and any criteria and format used for player tryouts and evaluation selected for any given year.

SECTION 6 (DUES or PLAYER REGISTRATION FEES)

6a. Each player trying out for acceptance may be charged a non-refundable fee to cover the costs of hired professional evaluators and other miscellaneous field use expenses, if any. This fee amount will be determined in advance each year and posted in notification flyers and other media, and will be applied to the player's total registration fees if accepted to play for a KUS select team.

6b. Each registrant, upon selection to a KUS select team, may be charged a club registration fee to cover the cost of running the organization for one soccer year. The amount will be established by the Board prior to the beginning of the soccer year.

SECTION 7 (FINAL AUTHORITY)

Final Authority shall at all times rest with the Membership. While certain powers are given to the Executive Committee, the Membership may over-rule the Executive committee by a 2/3 majority vote of those present at any voting meeting. General membership meetings shall be held monthly at any place established by the Executive Committee.

ARTICLE V -- GOVERNMENT

This Organization shall be governed by its By-Laws and the Kingsway United Soccer, Rules and Regulations, as well as by the Constitutions, Rules, Regulations and By-Laws of the United States Youth Soccer Association, Inc., and New Jersey Youth Soccer, to which Associations this Organization is and shall be affiliated.

ARTICLE VI -- OFFICERS and COMMITTEES

SECTION 1 (OFFICERS)

The Executive Committee shall constitute the Board of Administrators, and shall be composed of FIVE (5) different, individual officers. Officers may fill more than one position as more positions are created as need dictates or as vacancies are experienced on an interim basis until elections to fill those positions can be held, but these dual position officers will still be limited to one vote each on voting matters. Positions shall be filled by election with simple majority rule as the basis for election to office. Service terms shall be for one year.

The Board reserves the right to add Board positions, with or without voting rights, as needed to run the organization as it expands.

The initial Board Member Officers of this Organization shall be five (5): President, Vice-President, General Secretary, Treasurer, and Registrar; to be created at the appropriate time are a Games Commissioners for each the Boys and Girls programs, and League Representatives for each and every league with which a Kingsway team joins or becomes affiliated.

SECTION 2 (ELECTION BY MAJORITY RULE)

It shall be necessary for any person to be elected to Office of this Organization to receive a majority of votes cast.

SECTION 3 (PRESIDENT'S DUTIES and POWERS)

The President shall preside at all meetings of this Organization; appoint all committees; appoint a parliamentarian; enforce the By-Laws, League rules and such rules and Regulations as may be adopted by the Membership; call such meetings as are herein provided to be called by him or her; supervise the affairs of this Organization; sign all checks with the Treasurer when the same shall be duly authorized by the Executive Committee; sign all contracts and documents of this Organization with the General Secretary when the same shall be duly authorized by the Executive Committee; perform such other duties as the Executive Committee or Membership may from time to time direct.

The President shall have the power to call all meetings of this Association upon five (5) days published notice to all concerned. The position of President is a voting position on the Executive Committee.

SECTION 4 (VICE-PRESIDENT)

The Vice-President shall perform all the duties and exercise all the powers of the President during his absence or incapacity, and shall be responsible to perform such additional duties as required by the President and/or the Executive Committee. The Vice-President shall also preside over the Grievance Committee. The position of Vice-President is an Executive Committee voting position.

SECTION 5 (GENERAL SECRETARY)

The General Secretary shall act as both a Recording and General Secretary, keeping records of all proceedings of this Organization including both the Executive Committee and General Membership meetings. He or she shall also receive and keep on file all executed forms, registrations, and affiliation documents. He or she will determine and specify voting eligibility of those in attendance at Organization meetings as provided by Article VI "Legislative and Judicial Powers." He or she will sign with the President all contracts and other documents of this Organization which shall be authorized by the Executive Committee. The position of General Secretary is a voting position on the Executive Committee.

SECTION 6 (TREASURER)

The Treasurer shall collect and receive all dues and monies, take charge of the books and accounts in connection with the financial affairs of this Organization; deposit all monies in the name of this Association; pay all bills against this Association after the same shall be approved by the Executive Committee; report the state of the finances of this Organization at every meeting and whenever requested to do so by the President or the Executive Committee. The position of Treasurer is a voting position on the Executive Committee.

SECTION 7 (REGISTRAR)

The Registrar shall keep a record of all teams and players in the Organization for the purpose of player registration and team affiliation. He or she shall disburse to the league members those materials needed to maintain team and player registration and membership in good standing. He or she will maintain the attendance records for all league meetings. The position of Registrar is a voting position on the Executive Committee.

SECTION 8 (FIELD COORDINATOR)

The Field Coordinator will coordinate all activities regarding the playing fields; he or she will establish a practice schedule for teams to use fields; coordinate with any other organizations permitted to use the same field resources all activities on

those fields; ensure that the fields are lined and maintained according to NJYS and affiliated league standards, and that goals are secured to the ground for safety and nets are functionally in good shape; make requests to grounds maintenance personnel in charge of specific field locations to mow to playing height when necessary; work closely with the Games Commissioners and League Representatives to determine whether fields are in condition to play due to bad weather or other extraordinary circumstances. The position of Field Coordinator is a voting position on the Executive Committee.

SECTION 9 (COMMISSIONERS)

There shall be two commissioners: a Boys Commissioner and a Girls Commissioner, who will coordinate the activities for both the Boys and Girls member teams. Each commissioner shall either attend or appoint a league representative to attend, and submit minutes notes for all league meetings for which KUS shall teams are affiliated. The Commissioners positions shall be voting positions on the Executive Committee.

SECTION 10 (TRUSTEES)

A Trustee of this Organization shall be a former President of the Organization. The Trustee shall act in the capacity of advisor to the current President and the Executive Committee. There shall be a minimum of zero, and a maximum of two active trustees allowed to sit on the Board in a non-voting, advisory capacity.

SECTION 11 (GRIEVANCE COMMITTEE)

Each Grievance Committee shall consist of three (5) persons and an alternate, two of whom are not to be members of the Executive Committee. The Vice-President shall appoint each Grievance Committee, and chair the committee.

SECTION 12 (ELECTIONS OF OFFICERS)

The Officers of this Organization shall be elected by ballot at the Annual Meeting of this club to serve a term of one (1) year or until their successors shall be elected. The nominees for offices of KUS shall normally be made known to the General Membership at the meeting immediately preceding the Annual Meeting. However, this clause shall not prevent a nominee to be first named at the Annual Meeting.

ARTICLE VII -- GENERAL MEMBERSHIP MEETINGS

SECTION 1 (ANNUAL MEETING)

The Annual Meeting of this Organization shall be held on the third Wednesday of the month of May of each year. Elections for the following soccer year will be held.

SECTION 2 (REGULAR MEETINGS)

Regular Meetings of this Organization shall be held once each month at the call of the President, at place and time determined by the President.

SECTION 3 (SPECIAL MEETINGS)

Special Meetings of this Organization, or of the Executive Committee may be made by the call of the President upon written notice (written to include emailed and web site publication) to all concerned, or upon written demand of fifteen percent (15%) of the Member Teams to the President, in which case a meeting shall be called by him or her within (14) days of the receipt of such demand.

SECTION 4 (EXECUTIVE COMMITTEE MEETINGS)

Executive Committee meetings shall be held once each month at times and places determined by the President or other member of the Executive Committee.

ARTICLE VIII -- QUORUM

SECTION 1 (GENERAL MEMBERSHIP QUORUM)

The presence of a representative or alternate representative of the Member Teams consisting of fifteen percent of the vote as determined by that percentage of active teams for any given soccer year shall constitute a quorum to transact business at any General Membership meeting of this Organization.

SECTION 2 (EXECUTIVE MEMBERSHIP QUORUM)

The presence of 50% of active voting Executive Committee members shall constitute a quorum to transact business at any Executive Committee meeting.

ARTICLE IX -- AMENDMENTS

In order to amend these By-Laws, a Proposed Amendment to these By-Laws shall be submitted to the Executive Committee at least twenty-one (21) days prior to the next scheduled GM (General Membership) meeting. The Executive Committee shall then evaluate the Proposed Amendment and report on it at the next GM meeting. Then, at least fourteen (14) days prior to the following meeting, a written copy of the Proposed Amendment shall be sent to each Member. Two-thirds (2/3) of the vote shall be required for the proposed Amendment to succeed.

ARTICLE X -- JURISDICTION

This Organization shall have full jurisdiction over all Member Teams, their Representatives and Players over all matters connected with KUS, and shall have the power to suspend or expel any Member Team, their Representatives or Players, or other person under its jurisdiction for violations of these By-Laws or League rules and/or impose such fines, and/or penalties as it may deem proper.

ARTICLE XI -- HEARINGS

Cases which shall arise from ejections or cautions administered by referees, improper conduct cited by referees on a game report, shall be heard by the Grievance Committee.

The Executive Committee, or a Committee acting on behalf of the Organization, therefore, shall, in keeping with ARTICLE VI, Section 12, have the authority to inquire into any matter which, in its judgment, affects the good and welfare of this Organization and to take action within the authority granted to it by the Organization.

If an action of the Grievance Committee, the Executive Committee, or a Committee acting therefore, results in a suspension of greater than three (3) games or a fine in excess of \$100.00, the party against whom the action has been taken shall have the right to a subsequent appeal hearing before the Committee which took the action. If the party against whom the action has been taken desires such a hearing, he shall notify, in writing, the Committee Chairman, or in the case of an Executive Committee action, the General Secretary, within forty-eight (48) hours of his/her being notified of the action of the Committee.

ARTICLE XII -- APPEALS

SECTION 1 (APPEAL PROCEDURE)

An appeal from a decision of the Grievance Committee may be taken to the Executive Committee and an Appeal from a decision of the Executive Committee may be taken to the General Membership of KUS. Appeals to New Jersey Youth Soccer, the United States Youth Soccer Association, the United States Soccer Federation, and FIFA, are determined by the Appellate Procedures in their publications.

SECTION 2 (APPEAL TO THE EXECUTIVE COMMITTEE)

An Appeal from a decision of the Grievance Committee to the Executive Committee must be submitted in writing and accompanied by the appropriate fee, as determined by the membership. The Appeal must be submitted to the General Secretary within forty-eight (48) hours of receipt of the decision of the Grievance Committee. Should the Appeal be successful, the fee shall be returned.

SECTION 3 (APPEAL TO THE GENERAL MEMBERSHIP)

An Appeal to the General Membership from a decision of the Executive Committee must be submitted to the General Secretary within forth-eight (48) hours of the receipt of the decision of the Executive Committee. Such Appeal papers must be accompanied by the fee which will be determined by the Membership. Should the Appeal be successful, all appeal fees shall be returned.

SECTION 4 (VOTE OF GENERAL MEMBERSHIP)

At the Appeal Hearing, a two-thirds vote of the Membership present is necessary to overrule a decision of the Executive Committee.

ARTICLE XIII -- PLAYER REGISTRATION, RELEASE, and MULTIPLE REGISTRATIONS

SECTION 1 (PLAYER REGISTRATION AND RELEASE)

The Registration and Release of every player under the jurisdiction of this Organization shall be in accordance with the Constitution and the Rules and Regulations of the United States Youth Soccer Association, Inc., and New Jersey Youth Soccer.

SECTION 2 (MULTIPLE REGISTRATIONS)

With the concurrence of the Board of Directors of New Jersey Youth Soccer (NJYS) and the Constitution of United States Youth Soccer Association, Inc. (USYSA), players may register to play on more than one team in any seasonal year, but not in the same competition. For example, players are currently allowed to try-out for and register for League select teams, or State association select teams, but not for league play in two leagues, nor within the same league. Any future Constitutional changes by USYSA and decree of the Board of Directors of NJYS on this matter take precedence and over-ride this clause.

ARTICLE XIV -- VACANCIES

SECTION 1 (PRESIDENT)

Should the Office of the President of this Organization become vacant by reason of death, resignation, disqualification or otherwise, the Vice-President of this Association shall hold such office for the un-expired term.

SECTION 2 (ALL OTHER OFFICERS)

Should the Office of Vice-President, General Secretary, Treasurer, Registrar, Field Coordinator, Boys Commissioner, Girls Commissioner, or any other Office created with voting privileges become vacant by reason of death, resignation, disqualification or otherwise, the President shall appoint a successor or successors to fill such vacancy or vacancies with the concurrence of the Executive Committee. Such concurrence shall be determined by a majority vote and such successor or successors shall hold office for the un-expired term.

SECTION 3 (SIMULTANEOUS VACANCIES)

Should there be a simultaneous vacancy in the offices of the President and Vice-President, then such offices must be filled by an election of the General Membership, which election shall take place with at least thirty (30) days notice to the Member Clubs, and no later than sixty (60) days after the second vacancy. In the interim, however, the Executive Committee shall elect, temporarily, an interim President.

SECTION 4 (IMPEACHMENT)

The General Membership shall have the sole power of impeachment and no officer shall be found guilty without the concurrence of two-thirds (2/3) of the General Membership present.

ARTICLE XV -- CEASING OF ACTIVITIES

Should KUS cease to function and go out of existence, as a final act, the Executive Committee shall donate its assets to any officially registered charitable organization or foundation.